



emsTradepoint Exchange Platform Notifications

Specification Guidelines for Email and TXT

Version 2.4, December 2015

Document History

Date	Version	Author	Comments
27 August 2013	1.0	Katene Mitchell	Initial Draft
30 August 2013	1.1	Katene Mitchell	Corrections to section 2.4
20 March 2014	2.0	Kristina Raba	Updates for introduction of Notification Centre
04 April 2014	2.1	Kristina Raba	Name change to emsTradepoint
05 January 2015	2.2	Kristina Raba	Weekly and monthly product additions
1 July 2015	2.3	Support Desk	NGP-TRS addition
09 December 2015	2.4	Support Desk	OTD / D+1 new email

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1. Introduction

1.1 Purpose

This document outlines the specifications of outgoing email messages from the emsTradepoint Exchange Platform, allowing participants to integrate the content with their own systems.

1.1.1 Scope

The scope of the document includes all outgoing email messages and TXT messages relating to created orders and completed trades.

- Order created (single)
- Orders uploaded (via CSV)
- Order withdrawn
- Company Trade formed
- Trade formed for delivery today or tomorrow
- Next Day Delivery Summary

1.2 Intended Audience

The primary audience for this document are customer technology staff who wish to script the extraction of important information from these messages into proprietary systems.

1.3 Related Documents

Document name	Version #	Location
emsTradepoint Market Rules	Version 6.1	www.emsTradepoint.co.nz/news-and-documents
emsTradepoint User Guide	Version 3.0	www.emsTradepoint.co.nz/news-and-documents

2. Interfaces

2.1 Product Codes

The following table outlines the format of product codes.

Product	Frankley Road	Trading Region South
Daily	NGP-FR (D) dd-MMM-yy	NGP-TRS (D) dd-MMM-yy
Weekly	NGP-FR (W) ww-YY	NGP-TRS (W) ww-YY
Monthly	NGP-FR (M) MMM-YY	NGP-TRS (M) MMM-YY

2.2 Order Created

The following tables outline the format of email notices that confirm an order has been created.

Medium	email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Order Created' notification item
Subject Header	emsTradepoint Offer Formed ID:xxx
Content	<p>ORDER NOTIFICATION</p> <p>Offer was created</p> <p>Company: [company_name] Product Type: [product_code] Quantity (GJ/Day): x,xxx Price (NZD excl. GST): \$xx.xx Created: dd mmm yyyy HH:MM:SS Supply Commencement Date: dd/mm/yyyy Supply End Date: dd/mm/yyyy User: [name of the user who created the order] Admin: [name of admin user. Field is blank if there was no admin intervention]</p>

Medium	email
Sender	notifications@emsTradepoint.co.nz

Recipient	All email addresses that have elected to receive the 'Order Created' notification item
Subject Header	emsTradepoint Bid Formed ID:xxx
Content	<p>ORDER NOTIFICATION</p> <p>Bid was created</p> <p>Company: [company_name] Product Type: [product_code] Quantity (GJ/Day): x,xxx Price (NZD excl. GST): \$xx.xx Created: dd mmm yyyy HH:MM:SS Supply Commencement Date: dd/mm/yyyy Supply End Date: dd/mm/yyyy User: [name of the user who created the order] Admin: [name of admin user. Field is blank if there was no admin intervention]</p>

2.3 Orders Uploaded

The following table outlines the format of email notices that confirm a bulk submission of orders has been uploaded as a CSV file.

Medium	email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Order Uploaded' notification item
Subject Header	emsTradepoint Orders Uploaded
Content	<p>ORDER UPLOAD NOTIFICATION</p> <p>Order file [file_name] has been successfully uploaded.</p> <p>Processed at: dd mmm yyyy HH:MM:SS</p>

Note: no further information is given, as the trader receives an on-screen summary of what has been uploaded once the upload has completed. The summary includes who uploaded, when, filename, order type, and the order count.

2.4 Order Withdrawn

Medium	email
Sender	notifications@emsTradepoint.co.nz

Recipient	All email addresses that have elected to receive the 'Order Withdrawn' notification item
Subject Header	emsTradepoint Offer Withdrawn ID:xxx
Content	<p>ORDER NOTIFICATION</p> <p>Offer was withdrawn</p> <p>Company: [company_name] Product Type: [product_code] Quantity (GJ/Day): x,xxx Price (NZD excl. GST): \$xx.xx Created: dd mmm yyyy HH:MM:SS User: [name of the user who created the order] Admin: [name of admin user. Field is blank if there was no admin intervention] Withdrawn At: dd mmm yyyy HH:MM:SS Withdrawn By: [name of the user who withdrew the order]</p>

Medium	email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Order Withdrawn' notification item
Subject Header	emsTradepoint Bid Withdrawn ID:xxx
Content	<p>ORDER NOTIFICATION</p> <p>Bid was withdrawn</p> <p>Company: [company_name] Product Type: [product_code] Quantity (GJ/Day): x,xxx Price (NZD excl. GST): \$xx.xx Created: dd mmm yyyy HH:MM:SS User: [name of the user who created the order] Admin: [name of admin user. Field is blank if there was no admin intervention] Withdrawn At: dd mmm yyyy HH:MM:SS Withdrawn By: [name of the user who withdrew the order]</p>

2.5 Company Trade Formed

The following tables outline the format of email notices that confirm an order has been matched and that the trade leg has been formed.

Medium	email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Trade Formed' notification item
Subject Header	emsTradepoint Trade Notification ID:xxx
Content	<p>TRADE NOTIFICATION</p> <p>Buyer: [company_name] Notice Address: [address of user who placed the matched order]</p> <p>Product: [product_code] Quantity (GJ/Day): x,xxx Price (NZD): \$xx.xx Purchase Price (NZD excl. GST) \$xx,xxx.xx Trade ID: xxx Match Date and Time: dd mmm yyyy HH:MM:SS</p> <p>Supply Commencement Date: dd/mm/yyyy Supply End Date: dd/mm/yyyy</p>

Medium	Email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Trade Formed' notification item
Subject Header	emsTradepoint Trade Notification ID:xxx
Content	<p>TRADE NOTIFICATION</p> <p>Seller: [company_name] Notice Address: [address of user who placed the matched order]</p> <p>Product: [product_code] Quantity (GJ/Day): x,xxx Price (NZD): \$xx.xx Purchase Price (NZD excl. GST) \$xx,xxx.xx Trade ID: xxx Match Date and Time: dd mmm yyyy HH:MM:SS</p> <p>Supply Commencement Date: dd/mm/yyyy Supply End Date: dd/mm/yyyy</p>

The following table outlines the format of SMS TXT messages that confirm that an order has been matched and that the trade leg has been formed.

Medium	SMS TXT
Sender	Provider designated delivery number (external SMS Gateway provider)
Recipient	All users that have elected to receive text messages
Subject Header	N/A
Content	emsTradepoint: TRADE NOTIFICATION ID:xxx [Bought / Sold] [product_code] : x,xxx @ \$xx.xx (\$xxxx.xx exGST) At: dd mmm yyyy HH:MM:SS

2.6 Next Day Delivery Obligation

The following table outlines the format of email notices that confirm the company's delivery obligation for the next day.

Medium	email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Next Day Delivery' notification item
Subject Header	emsTradepoint Daily Delivery Summary dd mmm yyyy
Content	Daily Delivery Summary dd mmm yyyy [product_code] purchased: x,xxx GJ [product_code] sold: x,xxx GJ [product_code] net: [Bought / Sold] x,xxx GJ Notices: [Scheduler notices. Field is blank if no notices entered] Please arrange for physical settlement as appropriate.

Medium	Email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Next Day Delivery' notification item
Subject Header	emsTradepoint Daily Delivery Summary dd mmm yyyy

Content	<p>Daily Delivery Summary dd mmm yyyy</p> <p>[NGP:FR / NGP:TRS] purchased: x,xxx GJ [NGP:FR / NGP:TRS] sold: x,xxx GJ [NGP:FR / NGP:TRS] net: 0 GJ Notices: [Scheduler notices. Field is blank if no notices entered] Please arrange for physical settlement as appropriate.</p>
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Medium	Email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'Next Day Delivery' notification item
Subject Header	emsTradepoint Daily Delivery Summary dd mmm yyyy
Content	<p>Daily Delivery Summary dd Mmm yyyy</p> <p>No products traded for delivery on this day.</p>

2.7 Daily Trade Formed for Delivery Today or Tomorrow

The following table outlines the format of email notices that are sent when an NGP-TRS (D) trade is struck for delivery on-the-day or the following day.

Medium	Email
Sender	notifications@emsTradepoint.co.nz
Recipient	All email addresses that have elected to receive the 'OTD/D+1 Trade' notification item (note that if the 'Company Trade' notification item is also selected, then only that email will be sent for trades where the company is counterparty).
Subject Header	emsTradepoint OTD / D+1 Trade
Content	<p>OTD / D+1 TRADE NOTIFICATION</p> <p>Product: [Product Code] Quantity (GJ/Day): [x,xxx] Price (NZD): [\$xx.xx]</p> <p>Your company is [the seller / the buyer / not counterparty] to this trade</p>